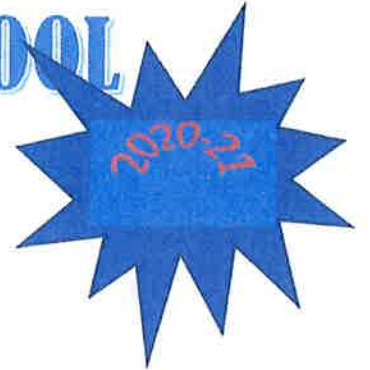


ROCK CREEK GRANT SCHOOL



2020-21



WE GOT YOU COVERED
LEARNING PLAN



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“GOT YOU COVERED LEARNING PLAN”

Rock Creek Grant School Mission and Vision

Mission

The staff, parents, and communities of the Rock Creek Grant School will plan and work together to establish a positive environment to help students develop their greatest potential academically, creatively, physically, socially, and emotionally so they can be successful, productive, responsible members of society.

Vision

To provide every student the skills necessary to succeed in this rapidly changing world



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School Plan features a traditional learning model in which all students are attending school on campus with face-to-face instruction. Due to the nature of COVID-19, social distancing and other health guidelines have been considered throughout this learning Plan.

Purpose of our "Got You Covered Learning Plan"

When it may be necessary to implement school closure(s) due to weather or other emergency situations, the Rock Creek Grant School will make every effort to ensure that our students' educational opportunities continue.

Through our '**GOT YOU COVERED LEARNING PLAN**', Rock Creek Grant School will provide students with diverse learning experiences that prepare them for academic success. Teachers will creatively challenge and inspire students with engaging learning activities. At the same time, we acknowledge that distance learning cannot substitute for daily in-person instructional programs. Distance learning requires adjustments to the curriculum while ensuring our standards are not compromised. Questions and feedback from families, students, and the community are welcomed to ensure this plan meets the learning needs of our students.

Rock Creek Grant School remains committed to creating learning environments that foster creative thinking, a caring culture, and personal connections. We are particularly mindful of health and wellness issues, including the amount of screen time that is developmentally appropriate for students in different grade levels in a distance learning environment.

The Got You Covered Learning Plan invites a community-wide approach to education that supports the needs of our students, families, teachers, and community. Teachers and school-based staff will utilize techniques and strategies to connect remotely with their students to both maintain and strengthen relationships and to address the academic needs of our students, just as they would in a face-to-face classroom setting. Educators who are not in the classroom will work to support both teachers and students in implementing this plan.

Distance learning requires different skills and approaches for students, families, and teachers alike. Staff and family schedules for planning and instruction must be flexible enough to provide learning opportunities for students. We will work together to ensure we all get through this together. We appreciate your dedication, hard-work, and support!

This is a living document that is subject to change based on the Covid-19 pandemic to the region and the state. The Rock Creek Grant School Board of Education along with administration, South Dakota Department of Health, BIE Education, and the South Dakota Department of Education will work together to adapt this document throughout the school year.



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Communication

We value our community and understand the importance of effective communication. Communication will take place in a variety of formats to ensure all necessary parties remain informed. Communication methods include the following:

- School Reach
- School Website: <https://rockcreekgrantschool.us>
- Facebook Page: Rock Creek Grant School, Bullhead, SD
- Twitter:
- E-Mail Karen.Montana@k12.sd.us
- Newspaper

If you have any questions or concerns at any time, please feel free to contact the school at (605) 823-4971.



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Personal Protective Equipment (PPE)

Students will be encouraged to wash their hands frequently throughout the day with soap and water. Hand sanitizer will be available for use as well. Masks are **REQUIRED** in the school; however, if individuals wish not to wear a mask, then they are more than welcome to wear a face shield. Face shields will be available for instances during which they may be needed.

Morning Transportation

Prior to entering the bus, the bus driver will take temperatures of all students. Any student with a temperature of 100.4 or higher will not be permitted to enter the bus. Student seating will be assigned based on family groupings and social distancing to the best ability possible.

In order to provide social distancing on buses, students will sit one student to a seat. A see-through plastic curtain will divide each seat and the bus driver. This will make the pick-up time a little later but before class (7:40 – 8:20).

While buses are in operation, ventilation will be used as much as possible by opening windows and opening the top hatches weather permitting. The bus driver will determine that.

Building Entry

Upon arrival the bus will drop off students in a strategic manner. Bus drivers will dismiss students from the bus row by row to allow for social distancing. Elementary students (grades K – 8) will enter through the south east lobby door. The bus will then drive to pick up the next group of students.

Students, parents, or visitors who do not ride the bus will enter through the same door while staff will enter the main front door. All parties will have their temperature taken upon entry and given a mask to wear. If a temperature of 100.4 or higher is identified, building entry will not be permitted.



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Teachers and staff will be provided with a list of student transportation modes to ensure proper building entry and that every individual entering the building will have had a temperature scan.

Breakfast

Students will enter through the cafeteria (gym) door located in the gym lobby right side and exit through the door on the left side wall of the cafeteria. Seating in the cafeteria (gym) will not be available and all students will be required to eat in their rooms to allow for social distancing. Food service staff will have trays ready to go to reduce the amount of time students are in line. All food will be served by food service workers to reduce the spread of germs. Students should do their best to eat in a timely fashion to allow for less congestion and more class time or morning work.

Lunch

Students will enter through the cafeteria (gym lobby) door located in the main lobby on the right-hand wall and exit through the door on the left side wall of the cafeteria (gym). Seating in the cafeteria will not be allowed and all students will eat in the classroom to allow for social distancing. Food service staff will have some trays ready to go to reduce the amount of time students are in line. All food will be served by food service workers to reduce the spread of germs.

Students in all grades will follow the lunch schedule on the overall class schedule. Teachers will permit those students to go back to the cafeteria for a second serving if desired by the student but must follow school guidelines. Garbage bags and a bucket will be provided to each room for student's plastic trays. Garbage bags and buckets will be placed outside the door and Janitors will pick them up.

Recess

Rock Creek Grant School recognizes the importance of movement opportunities for students throughout the school day. In order to accommodate recess opportunities, staff and students will utilize different play areas including the playground, baseball diamond, and the north side of building. Classes will rotate among the various play areas weekly. No classes will be combined for recess to promote social distance. While outdoors, students must maintain their personal space and avoid physical contact with other students.



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Staff will monitor the number of students in one space to ensure social distancing is taking place.

Hallways/Bathrooms/Lockers

Elementary and Middle school bathroom break will be assigned to each class and students will be released in a strategic manner (i.e., boy/girl, odd/even numbers, A/B). When releasing students to the bathroom, teachers will release students one group at a time to allow for social distancing and spacing. Some elementary classes may keep their coats and other outdoor clothing in the classroom to minimize the number of times students need to be in the hallway. Hallways should be limited as much as possible but when classrooms have to move around, teachers should keep students 6ft apart to considering spacing and social distancing.

School Passing Periods

Each passing period (gym, library, etc) will have 2 short bells spaced one minute apart. Staff will identify a release schedule based on classes or grades to reduce the number of students in the hallway at a time.

Student Learning Materials and Classroom Seating

Each student will have their own learning materials for use during the school day. There will be no common or shared learning materials. This includes pencils, crayons, calculators, electronic devices, etc.

Teachers will make every effort to follow social distancing in their classrooms. Teachers will assign seats throughout the day to allow for social distancing and will space students in classrooms. Siblings will be assigned to the same seats throughout the day in classrooms if possible.



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Cleaning and Sanitizing

Teachers/paraprofessionals will be responsible for cleaning and sanitizing desks, countertops, and doorknobs throughout the day. Teachers/paraprofessional will sanitize learning spaces after each class or group leaves their classroom. Teachers will also be responsible for cleaning and sanitizing desks, counters, and doorknobs when students are dismissed for lunch/recess and again at the end of the day.

Custodial staff will be responsible for cleaning and sanitizing common spaces, such as bathrooms, hallways, gym, etc hourly during the day and then do complete sanitize after school.

Special Student Instruction

In order to prepare for the possibility of future distance learning, teachers will focus on teaching students how to use the Learning Management System in the first few weeks of school. This system will continue to be utilized throughout the remainder of the school year so students and parents are familiar with the system should distance learning need to occur.

In preparation for distance learning teachers will choose one day to give students an assignment to do on lap tops AT HOME. Students will need to take their lap top home, make sure they can connect to their home WIFI and complete the Schoology assignment. Parents should then fill out a quick "review sheet" letting the school know whether they were able to successfully use the lap top at home. The teacher will be utilized to inform parents about the lap top test run, assignment, and review sheet.

All students will also be instructed in proper hand washing techniques by the classroom teacher.

Classroom Considerations

Within each classroom, students will have designated seating areas. Students will have the same designated seat/workspace for all instructional activities throughout the school day. Even though cleaning and sanitizing measures will take place throughout the day, teachers will make every 10 attempts to use the same seat for family members (i.e., a sibling would sit in the same seat/workspace as a sibling in a pervious class period.).



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Display of COVID-19-like Symptoms

Should an individual demonstrate any one COVID symptom, they will immediately be asked to consult with medically trained school personnel. If symptoms persist arrangements will be made for that individual to leave the building as soon as possible. Symptoms include:

- Close contact (within 6 feet for at least 15 minutes) with a confirmed case of COVID-19
- Chills or a fever of 100.4 or greater
- New or worsening cough
- Shortness of breath or difficulty breathing
- Fatigue
- Unexplained muscle or body aches
- Headache (not related to a known health condition i.e., migraines)
- New loss of taste or smell
- Sore throat
- Nausea or vomiting
- Diarrhea Individual will be asked to seek immediate medical attention and not return until cleared by a medical professional.

Confirmed COVID-19 Case

The Rock Creek Grant School and the SD Department of Health, the BIE Education Department, and the SD Department of Education will collaborate in the event of a positive case. When a positive case has been identified, the affected areas will be closed for 24 hours prior to cleaning and disinfecting. Following the 24-hour period, the area will be effectively sanitized and reopened the following school day. The individual with a positive case must self-isolate for ten (10) days. The individual may not return to school until the isolation period has passed and has no fever for 72 hours without fever-reducing medication. The Department of Health will conduct contact tracing for those individuals whom may have been exposed. Department of Health recommendations will be made for those whom should also self-isolate for fourteen (14) days. During this time, it is important to monitor symptoms and temperature daily.



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Please note:

- Isolation is for people who are ALREADY SICK. *
- Quarantine is for people who are NOT SICK, but may have been exposed. *
- SD Department of Health will be fully involved.

At-Home GOT YOU COVERED LEARNING PLAN: Elementary

Attendance:

Attendance during got you covered learning is required. Students will need to log in to class daily to answer the “question of the day”. This should be completed no later than 5:00pm CT. If students are unable to be on a device that day, they need to make sure to contact their teacher (ahead of time if possible) and that teacher can possibly give them the daily question in order to record attendances or be able to record them as absent.

Assignments/Grading:

In the event that distance learning is needed, only math, science, social studies, and reading/language arts work will be sent as required work. Assigned work should take no more than an hour per subject, however this will vary based on the age level of each student. For example, a kindergarten student will likely have different expectations than a 4th grade student. If your student is having difficulty completing their work in a timely manner, please let the teacher know so the situation can be addressed. It is expected that any assigned work will be required (including the previously mentioned “daily question”) and will be due by Friday (not daily other than the “daily question”) evenings at 5:00pm. Specials, Health, etc. can be sent home as “extra work” but will not be graded or mandatory.

Late Work:

If work is turned in late, teachers will contact the family to determine why the work is late (to rule out it being a technical issue or unintentional). Any work turned in after the due date will be deducted 10% of that grade each day that it is late. For example, if Suzie turns in her work in three days late and got all of the questions correct, she still would only receive a 70% because she was deducted 10% each day.



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Students with an Individual Education Plan (IEP):

Any students who are on IEPs will have to have individual plans developed based on their individual needs to avoid overloading those students with classroom teacher and special education teacher materials. Special education teacher and classroom teacher will need to meet to talk about each student and what the appropriate materials to send home will be.

Note: Teachers will have one full week of assignments/videos uploaded to Teams by Sunday evenings at 8:00pm. Office hours will be established for teachers and support staff to ensure assistance is available for students/parents.

Reopening Schools Checklist

Prepared by the South Dakota Department of Health
Revised Aug. 31, 2020



Manage Student & Staff Health

- Remind parents to keep sick students at home. If they have a fever, keep them home until the fever is gone for 24 hours without medication.
- Ensure students have been screened for fever and other symptoms before entering the building.
- Send students home if they become sick at school.
- Identify an isolation space to separate anyone who may begin showing COVID-19 symptoms while at school.
- Support and protect students and staff who are at higher risk for severe illness, possibly providing options for virtual learning.
- Train school nurses or other personnel in how to care for anyone who may exhibit symptoms (see: [What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID-19 Infection](#)).
- Maintain confidentiality.

Maintain Health & Hygiene

- Educate students to wash hands often with soap and water for at least 20 seconds, especially after using the bathroom, after blowing their nose, after coughing or sneezing, after touching high-touch surfaces, and before eating.
- Provide alcohol-based hand sanitizers when soap and water may not be readily available. Educate young students on how and how much to use.
- Encourage students to avoid touching their eyes, nose, and mouth.
- Discard any supplies intended for one-time use.
- Schedule breaks in the day for hand washing/sanitizing and/or sanitizing desks, workstations, and supplies.
- Post signage reminding students of hygiene practices and include them in communication with parents (e.g. newsletters and emails).

Clean, Sanitize, and Ventilate

- Thoroughly clean and disinfect classrooms and other areas using EPA-registered disinfectants. Use extra care when disinfecting high-touch areas such as floors, doorknobs, tables, handles, etc.
- Sanitize all chairs and tables used in common classrooms or areas in between uses.
- Ensure ventilation systems operate properly.
- Increase circulation of outdoor air as much as possible by opening windows and doors and using fans. Do not open if they pose a health or safety risk (e.g., allowing pollens in or exacerbating asthma symptoms) to students.
- Take [steps](#) to ensure all water systems (e.g. drinking fountains) are safe to use after prolonged facility shutdown in order to minimize risk of disease that may be associated with water.
- Consider eliminating the use of water fountains altogether to reduce risk of transmission.

Limit Sharing

- Keep students' belongings separate in individually labeled containers, cubbies, or areas.
- Ensure adequate amounts of supplies in order to limit sharing of materials or keep use to one group of children at a time while disinfecting in between.
- Avoid sharing electronic devices, toys, books, and other games or learning aids.

Cafeteria Guidelines

- Use disposable materials whenever possible, including the use of disposable plates, cups, and cutlery in school cafeterias. If disposable is unavailable, sanitize reusable materials thoroughly after each use.
- Limit unnecessary staff and visitors in food service areas.
- Prohibit students from sharing their food with each other.
- Sanitize cookware, food preparation areas, and service stations regularly. Plan for food distribution that minimizes handling.
- Sanitize tables in between lunch shifts and ensure proper distancing between students OR consider closing the lunchroom and having students eat in their classrooms if possible.

Administrative Practices

- When possible, stagger students and teachers to be 6 feet apart.
- Post signage at entrances stating that no one with a fever or symptoms of COVID-19 can enter.
- Post age-appropriate information around the building and in classrooms on how to prevent the spread of COVID-19.
- Maintain attendance records for necessary contact tracing.
- Establish policies that allow for remote learning for students who may have been exposed or who become symptomatic.
- Ensure that any outside organizations using school facilities follow the school's protocols.
- Limit school assemblies where large groups of students gather in one place – consider doing them virtually as a replacement.
- Train all teachers and staff in safety and hygiene practices.
- Designate a staff person to be responsible for responding to any COVID-19 concerns.
- Communicate reopening plans to parents, students, and community members. Collect feedback from these groups as well.

Visit covid.sd.gov for more information